

General Services Administration
Transportation and Public Utilities Service
Washington, DC 20406

DD/A Registry
VI-1050/1

2 - JUN 1981

Mr. Max Hugel
Deputy Director of Administration
Central Intelligence Agency
Washington, DC 20505

DD/A REGISTRY

Travel

Dear Mr. Hugel:

This is in reference to our letter dated May 14, 1981, regarding availability of the "Federal Contract Air Service and Travel Directory."

This office was notified that the Standard Form 1, open rider requisition, should now cite the following information:

GSA's "Federal Contract Air Service and Travel Directory" requisition B-0719.

Thank you for your support of this program. We are forwarding a copy of the June issue for your information.

Sincerely,

Acting

John L. Danberg
ALLAN W. BERES
Commissioner

Enclosure



MAY 14 1981

DD/A REGISTRY
FILE: *Travel*

Mr. Max Hugel
Deputy Director of Administration
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Hugel:

On December 3, 1980, the General Services Administration (GSA), in coordination with the Department of Defense, Military Traffic Management Command (MTMC), awarded contracts with scheduled air carriers to provide official passenger travel at reduced fares between selected city-pairs.

As part of the continuing effort to encourage savings of Government travel expenditures, GSA and MTMC are publishing a "Federal Contract Air Service and Travel Directory."

The monthly publication contains Federal contract airline schedules, telephone reservation numbers, information on ground transportation services, Amtrak schedules for the Northeast corridor (June issue), and discounted rates for hotels/motels in the cities served by contract airlines.

Copies of the directory are sent, at no cost, to all Federal offices which subscribe to the Official Airline Guide. However, GSA received overwhelming demands for additional copies in response to the first issue. Arrangements have now been made with the Government Printing Office to provide agencies with their additional requirements for this publication.

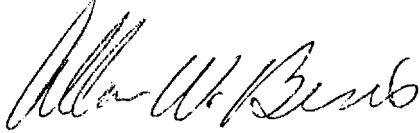
The GSA invites your agency to ride our printing requisition by submitting a Standard Form 1, Open Rider Requisition to the U.S. Government Printing Office, Planning Service, Room C-836, Washington, D.C. 20401. The rider requisition should cite GSA requisition B-0647. Requisitions received by the 20th of the month will include your agency's requirements on the distribution list for the following month's publication and subsequent issues. The cost of the monthly publication will be approximately \$.25 per copy.

Initial airline contracts for service between 11 city-pairs achieved significant savings in travel costs for the Federal Government. The current contracts for 57 city-pairs are expected to produce savings of \$12 million Government-wide. In addition, we anticipate even greater savings will result from the awards to be made on the May 1, 1981, solicitation for 134 city-pairs, provided Government travelers are aware of and support the contract air program.

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A copy of the "Federal Contract Air Service and Travel Directory" is enclosed for your review and information. Should you have additional questions, please contact our travel program office on (202) 275-0654/0651.

Sincerely,

A handwritten signature in cursive script, appearing to read "Allan W. Beres".

ALLAN W. BERES
Commissioner

Enclosure